Template Fields

Template Name

Enter the name of the template (e.g. ABA Trial Run).

Active

Indicates if the template may still be used to create new lesson plans.

Therapy Type

Select the type of therapy for the lesson plan. The therapy types are created and maintained by your practice and are used to organize the lesson plans

Lesson Category

This is the category that new lesson plans will be part of.

Lesson Subcategory

This is the subcategory that new lesson plans will be part of.

Additional Details

Enter any additional details regarding the lesson plan. This will be displayed in the Lesson Information section when performing the lesson and are useful to include any instructions, etc.

Layout Type

Select the default layout type that is used when performing the lesson. This field is required. The values are below and a picture of both is available in the Examples section of this document.

o **Compact** - This displays each lesson plan response on a single line and does not use icons. It is typically used when the lesson plan has several to many lesson plan responses.

o **Expanded** – Uses icons where appropriate (e.g. yes/no response, prompts, and protest) and is useful when there is only one or two responses available on the lesson plan.

Target Observations

The ideal number of observations that should be collected per lesson.

Include Protest Section

If checked, then the "Did the Student Protest?" section (yes/no) will be available when performing a lesson.

Require Protest

If checked, the student protest (yes/no) must be selected when performing a lesson. This must be unchecked if Include Protest Section is not selected.

Require Prompt Selection

If checked, then a prompt must be selected when performing a lesson. This must be unchecked if there have not been any prompts added.

Prompts

Used to record what induced the student to make their response. Examples include (independent, gestural, verbal, etc.). Click the Add New button to create a new prompt on the template and use the Up/Down links to reorder the prompts as they should appear when performing a lesson.

Name

This is the full name of the prompt. It will be displayed when entering lesson observations unless a short name is entered.

Short Name

An optional, abbreviated named for the prompt which will be used when entering lesson observations and may also be used in reports.

Responses

Used to record the student's answers, reactions, etc. Multiple responses of varying data types may be recorded. Click the Add New button to create a new response on the template and use the Up/Down links to reorder the responses as they should appear when performing a lesson.

Name

This is the full name of the response. It will be displayed when entering lesson observations unless a short name is entered.

Short Name

An optional, abbreviated named for the response which will be used when entering lesson observations and may also be used in reports.

Response Type

Indicates the type of data to be collected for the response. Select from the following values.

Yes/No Response

Used to indicate if a correct response was made. In the expanded layout, Yes and No icons will be available. In the compact layout, this will be a checkbox. This type supports a % correct of the observations for reporting purposes.

1-10 Scale

A value from one to ten may be recorded. A slider bar and a drop down list are both available to record the value. This type supports an average, high and low value of all the observations for reporting purposes.

Scoring Percent

A value from one to one hundred may be recorded. A slider bar and a data input field are both available to record the value. This type supports an average, high and low value of all the observations for reporting purposes.

Numeric Values

Any numeric value may be recorded in a data input field. This type supports an average, high and low value of all the observations for reporting purposes.

Free Text

Text may be entered in a multi-line field

Pick List

A list of possible values are available via a drop down field. These values are defined in the Pick list Values field.

Pick List Values

This is only available when the response type equals "Picklist". Enter the values that should be available, separate each value by a new line.

Required Values

Indicates if the response must have data entered/selected in order to save an observation. Typically this is checked if there is only one response on the lesson plan.

Help Text

Optional text that is displayed when entering lesson observations (user will hover over the help icon next to the name/short name).